

JAN MALARZ

EMPLOYMENT

1996– Present

Kaas Ind., Ltd, Rosemont IL

Vice-President

- Co-Founded a 2.6 million manufacturing operations company. Organized the facility plant layout, from shop floor machine placement to design department set-up. Produced monthly reports tracking demand, ensured accurate competition of shipping and receiving forms, and participated in decision-making process for new products. Negotiated all customer complaints and problems to mutual satisfaction. Trained and supervised eight employees, screened applicants, conducted interviews, and recruited for eight positions. Planned set ups and operations of conventional, special-purpose, and numerical control (NC) machines and machining centers to fabricate metallic and nonmetallic parts. Demonstrated knowledge of machine shop theory and procedures, shop mathematics, maintainability of materials, and layout techniques. Studied blueprints, sketches, drawings, manuals, specifications, or sample part to determine dimensions and tolerances of finished work piece and setup requirements to determine optimal sequence of operations.

1988-1996

Tool and Die Maker

held at various companies

- Designed tools and fixtures. Worked with Engineering on prototypes of new products. Provided design input as well as machining assistance. Modified existing products to meet special customer requirements, this included working directly with customers. Headed up all phases of projects, from concept sketches, through completed customer approved designs.

1964-1988

Design Engineer

HSW S.A., Poland

- Performed a mixture of R&D engineering for domestic and foreign firms i.e., Caterpillar, and GM. Developed heavy machinery prototype and special features to plant development from designed processes to successfully initiated full-scale manufacturing via pilot plant scale.